

ILLINOIS DEPARTMENT OF NATURAL RESOURCES

#4836

AN EQUAL OPPORTUNITY EMPLOYER
CAREER OPPORTUNITY BID NOTICE

The Illinois Department of Natural Resources is inviting applications for the following position:

Position Title: Ranger Monthly Salary Range: \$3,498.00 -- \$5,063.00

Position Location: Fox Ridge State Park, 18175 State Park Road, Charleston, IL 61920 (Coles County)

Work Schedule: Rotating every other week:

Monday – Friday, 7:30 am – 4:00 pm, ½ hour lunch. Saturday & Sunday off.

Friday – Tuesday, 7:30 am – 4:00 pm, ½ hour lunch. Wednesday & Thursday off.

Description of Duties

Under general supervision, is the designated functional supervisor of crews engaged in maintenance operational and program support tasks at Fox Ridge State Park.

Desirable Education, Training and Experience

Requires a Class A Illinois Commercial Driver’s License; requires education and experience equivalent to an Associate’s Degree with courses in life sciences or parks and recreation supplemented by one year of maintenance or interpretive experience; ability to obtain a pesticide operator’s license; ability to assign tasks and direct and review the work of subordinate staff; ability to make basic mathematical computations; working knowledge of department rules and regulations; ability to prepare and maintain operating records and reports; ability to provide information, direction, and assistance to park users; physical ability to operate and maintain tools, equipment and materials utilized in the maintenance, repair and care of site resources, artifacts, buildings and grounds; ability to lift, carry and transport loads which may exceed sixty pounds; ability to walk over rough and broken terrain; ability to withstand exposure to the elements on a year round basis.

This position requires possession of a valid Class A Illinois Commercial Driver’s License. The employee/applicant shall provide proof of possession of the valid Class A Illinois Commercial Driver’s License at the time the bid is submitted in order to be considered qualified and eligible for the position. If the eligible bidder selected for this position has not previously held a position requiring a Commercial Driver’s License, he/she must pass a pre-employment drug test which will be scheduled by the Department. If the eligible bidder is unable to pass such test, he/she will not be considered qualified or eligible for the position.

PLEASE PROVIDE A COPY OF YOUR CLASS ‘A’ CDL WITH YOUR APPLICATION

Where to Apply: <u>Glenn Lyons</u>	<u>18175 State Park Road, Charleston, IL 61920</u>	<u>217.345.6416</u>
Name	Address	Phone

(*SEE NOTE)
Bargaining unit employees interested in bidding for this position should complete a Bid Form, attach it to an application, and submit it directly to the name and address listed above. Bid Forms may be obtained at any Department of Natural Resources facility. Employees wishing to transfer must submit a Transfer Request before the last date to apply, listed below. Effective immediately, faxed applications will no longer be accepted.

*NOTE: In addition, employees who are interested in a promotion into this position must have a promotional grade. If you do not already have a promotional grade for this title, complete a Promotional Examination Application(CMS100B) and sent it directly to the Examining Division, 500 William G. Stratton Building, Springfield, Illinois 62706. In order to be considered for this vacancy, the CMS100B must be mailed to the Examining Division no later than the date listed below as the last day to apply.

The Department of Natural Resources does not discriminate on the basis of race, color, sex, national origin, age, religion, handicap, sexual orientation, marital or parental status, physical stature and/or any non-merit factor in admission, treatment or employment in programs or activities in compliance with the Illinois Human Rights Act, the Illinois Constitution, Title VI of the 1964 Civil Rights Acts, Section 504 of the Rehabilitation Act of 1973, as amended, and the U.S. Constitution. The Equal Employment Opportunity Office is responsible for compliance and may be reached at 217/785-0067.

DATE POSTED: November 26, 2014 LAST DATE TO APPLY: December 11, 2014