

ILLINOIS DEPARTMENT OF NATURAL RESOURCES

#4816

AN EQUAL OPPORTUNITY EMPLOYER  
CAREER OPPORTUNITY BID NOTICE

The Illinois Department of Natural Resources is inviting applications for the following position:

**Position Title:** Intermittent Laborer/Maintenance                      **Monthly Salary Range:** \$3,240. -- \$4,592.00

**Position Location:** Des Plaines Game Prop Center, 30550 S. Boathouse Road, Wilmington, IL 60481 (Will County)

**Work Schedule:** April 1 – August 31: Monday – Friday, 8:00 am – 4:00 pm, ½ hour lunch. Saturday & Sunday off.  
November 1 – December 31: Tuesday – Saturday, 8:00 am – 4:00 pm, ½ hour lunch. Sunday & Monday off.

**Description of Duties**

Under direct supervision of the Public Service Administrator, performs a variety of manual tasks in connection with the operation and maintenance of the Game Propagation Center. Participates in all aspects of caring for birds, such as feeding and cleaning pens.

**Desirable Education, Training and Experience**

Requires ability to understand and carry out oral instructions. Requires ability to perform manual labor. Requires valid Illinois Driver’s License.

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|--|--|---------------------|
| <b>Where to Apply:</b> <u>Mike Holem</u> | <u>30550 S. Boathouse Road, Wilmington, IL 60481</u> | <u>815.237.0063</u> |
| <b>Name</b>                              | <b>Address</b>                                       | <b>Phone</b>        |

(\*SEE NOTE)  
Bargaining unit employees interested in bidding for this position should complete a Bid Form, attach it to an application, and submit it directly to the name and address listed above. Bid Forms may be obtained at any Department of Natural Resources facility. Employees wishing to transfer must submit a Transfer Request before the last date to apply, listed below. Effective immediately, faxed applications will no longer be accepted.

\*NOTE: In addition, employees who are interested in a promotion into this position must have a promotional grade. If you do not already have a promotional grade for this title, complete a Promotional Examination Application(CMS100B) and sent it directly to the Examining Division, 500 William G. Stratton Building, Springfield, Illinois 62706. In order to be considered for this vacancy, the CMS100B must be mailed to the Examining Division no later than the date listed below as the last day to apply.

The Department of Natural Resources does not discriminate on the basis of race, color, sex, national origin, age, religion, handicap, sexual orientation, marital or parental status, physical stature and/or any non-merit factor in admission, treatment or employment in programs or activities in compliance with the Illinois Human Rights Act, the Illinois Constitution, Title VI of the 1964 Civil Rights Acts, Section 504 of the Rehabilitation Act of 1973, as amended, and the U.S. Constitution. The Equal Employment Opportunity Office is responsible for compliance and may be reached at 217/785-0067.

**DATE POSTED:** December 2, 2014                      **LAST DATE TO APPLY:** December 15, 2014